

Role – Van Driver Buddy Volunteer

Arthur Rank Hospice is committed to inclusivity, respect, fairness, engagement and equality of opportunity for our patients and their families, our staff and trustees, our volunteers and our supporters. We value the strength that comes with difference and the positive contribution that diversity brings to our community.

Would you like to apply for this role?

Go to <https://www.arhc.org.uk/join-us/volunteer-opportunities/>, click 'Apply Now'

Reporting to: Retail Hub Manager

Aim – To accompany the Van driver in collecting donated items between our 5 charity shops and the Retail Hub. These items will be sold in our shops and Retail Hub to raise vital funds for the hospice.

Shifts: **Tuesdays/Thursdays** – furniture deliveries and collections*
Monday/Wednesday/Friday – distribution of stock to shops and Hospice

Will this role require a DBS check? No

Is there a minimum age requirement for this role? Age 18

Main Responsibilities

- Accompany the van driver on his rounds, collecting and dropping off excess stock and donations at our 5 charity shops.
- Assist the driver to collect and deliver furniture to and from customers' houses. ***This might include heavy lifting on Tuesdays and Thursdays. ****
- Help to load/unload the stock into and from the van.
- To help with directions and finding a parking space.

General Responsibilities

- Telephone/email the Retail Hub manager as soon as possible if unable to fulfil your commitment so that replacement cover can be arranged.
- Adhering to all Retail policies and procedures.
- Maintain strict confidentiality at all times.
- Be sympathetic to and be able to project the philosophy and concept of the Hospice.
- To adhere to the volunteer policies and procedures including Health & Safety.

Benefits of volunteering in this role

- Develop and learn new skills.
- Gain retail experience.
- The enjoyment of meeting new people and being part of a team.
- Be able to reimburse your travel expenses.

Person Specification

Applicable to all roles	Role Specific
To be non-judgemental, kind and compassionate in all your interactions both with staff, members of the public and other volunteers	You will need to be comfortable being on your feet during your shift, this is an active role. Dependent on shift chosen, have the ability to lift heavy loads.
To ensure you maintain confidentiality where required	Able to make a regular commitment
To adhere to the boundaries of a volunteer role and ask your supervisor if you have queries outside of your role	
To be proactive in seeking support or supervision when needed	

If you're interested in this role, please apply on-line. Please email or phone our Voluntary Services Team for any questions - volunteer@arhc.org.uk / 01223 675872

